



BIRCHWOOD SUPPORT GROUP

Birchwood Medical Practice
 The Health Centre, Kings Road
 Horley.
 RH6 7DG

MINUTES OF THE MEETING HELD ON 16.4.2012

Present: Dr. E. Vijaykumar (VK)
 Christine Earwaker (Practice Manager)
 Stella Price (Assistant Practice Manager)

Patient Representatives:

Jack Costello (chair) Liz James (vice chair)
 RC, DH, RW,DB,JB,MW,DS,SH,TW,ST

APOLOGIES	Mr. and Mrs. R EA, HB, RB, MW, PC	ACTION
APPROVAL OF LAST MINUTES	Approved	
Out of Hours tender	There is a workshop on Thursday this week which would be attended by Birchwood. Jack raised some concerns re the manning of this service. VK confirmed that it was likely that East Surrey and West Sussex would have a combined service as both used Surrey and Sussex Hospitals (SASH). RW will be attending this meeting as a patient representative and will report back.	
Newsletter	This was now accessible on the Birchwood website under the Patient Group icon. Jack asked if we knew how many hits the site had as this would be interesting. VK said he could find this out for the next meeting.	VK
Younger members	VK outlined that it was important that the group is balanced ie. Younger members, ethnic backgrounds, disability. A few patients had been contacted but unfortunately none had attended this meeting although it was hopeful that some new patients may be able to attend the next meeting.	
Group visits	Jack found his tour interesting and thought the	

<p>Feedback from practice</p>	<p>group may find what went on within the surgery interesting to other members. Stella agreed that she would email all members with dates and times and agreed that she would be happy to show any support group member around.</p> <p><u>Latest changes:</u> VK informed the group of the latest changes in the doctors/nursing/admin team. Dr. Thiagamorthy had now finished her training and was taking up a position nearer home. Dr. Zietal had also finished her registrar training was will be joining the practice at the beginning of May as a GP. Dr. Mearns and Dr. Campbell have now returned following maternity leave. We have a new registrar Dr. Priya Manickavasagar who will be working with Dr. Baur and a new registrar starting in August working with Dr. Kumar. The nursing team was stable and we have two new admin members.</p> <p>Jack asked the allocation of doctors to patients within the practice. VK confirmed that ideally they should not have more than 2500 per doctor and we were just under that.</p> <p><u>Quality and Outcomes Framework (QOF):</u> VK explained that QOF is the mechanism of measuring patient care and how Birchwood is paid for the services provided. VK confirmed that again this year Birchwood had achieved the maximum points which was due to the efforts of the team.</p> <p><u>Long term conditions:</u> This was going to be a national programme to help patients with long term conditions, i.e. dementia so that they received pro active care and not left in limbo. There would be lots of changes in the next 18 months and VK will be the Esydoc lead for this.</p> <p><u>Patient Survey – on line repeat prescribing:</u> VK went over the information sent to the Group with regard to this survey. He also confirmed that hopefully we should hear by the end of June if we have received the maximum monies available for this survey and if so it had been agreed with the Partnership that 20% of the monies would go towards patient care.</p>	<p>SP</p>
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<p>EsyDoc update</p>	<p>The on line repeat prescribing would hopefully be completed and go live by the end of June.</p> <p>RW updated us on his latest news. He confirmed that now the Bill had gone through Parliament Esydoc was a legal entity. Joe McGilligan had emailed the Esydoc group which RW found very interesting and asked for it to be attached to these minutes.</p> <p>Richard was now attending various Esydoc meetings and will report back. JC offered RW help with this role if he required.</p> <p>VK asked if any member of the group wanted to volunteer their services he was sure there would be a lot to get involved in over the next 2 years.</p>	
<p>Next Seminar (Healthy Living)</p>	<p>This was confirmed as Healthy Living given by Dr. Sian Nelstrop. JC asked if the date of 14.5.2012 and time could be put on the Jayex board. This should not be a problem.</p> <p>MW will again design the poster and send to Stella. There was a discussion with regard to the suitability of where to put the poster as 33 patients had attended the last seminar. It was agreed for the time being to put the poster in the local library.</p>	
<p>Newsletter No. 3</p>	<p>The mission statement was discussed and it was agreed that Stella would frame this and put in the downstairs and upstairs reception area. This may possibly be included on the educational literature.</p>	<p>SP</p>
<p>Any other business</p>	<p>VK and Stella had produced some articles for the next newsletter which would be passed over to Stephanie. If anyone else had any ideas for the next newsletter then please pass them to Stephanie for inclusion.</p>	<p>SP</p>
<p>Date of next meeting</p>	<p>None</p> <p>11 June 2012 at 6.00pm</p>	