



**BIRCHWOOD SUPPORT GROUP**

Birchwood Medical Practice  
 The Health Centre, Kings Road  
 Horley.  
 RH6 7DG

**MINUTES OF THE MEETING HELD ON 15.1.2018**

Present: **Birchwood Representatives** :Dr. Vijay Kumar (Partner),  
 Sue Adcock (Practice Manager)

**Patient Representatives:** Liz James, Richard Wilcox, Mike Walshaw,  
 Denise Stronell, Sandra Dewar, George Coomber, Steve Harnett,  
 Alma Gough, Stella Price

<b>WELCOME AND APOLOGIES</b>	Apologies received from Joan Robinson, Liz Morris , Raji Raman, TW and MW, Robin Grant, Rita Cusack	<b>ACTION</b>
<b>APPROVAL OF LAST MINUTES</b>	Agreed	
<b>REPORT FROM DR. KUMAR</b>	<p><b>Registered numbers:</b> 16,548          Birchwood was still waiting to hear from NHS England regarding release of 4 rooms for clinical use by Birchwood.</p> <p><b>Flu vaccination update:</b> 2172 (over 65s) 1059 (over 18s and under 65) 382 (children) Dr. Kumar commented that child vaccinations have been limited by NHS England to half of last years and then the surgery only received 25 per week.</p> <p><b>Staff Update:</b> One Admin member has resigned due to relocation. Stefan (health care assistant) was a student nurse and would be a qualified nurse in August. It was agreed he would then stay as a nurse at Birchwood for a further two years. Another part time nurse was starting in February and nurse Michelle would return from maternity leave in April. Liz had several queries. Was Birchwood advertising for another admin member? Dr. Kumar said not at the moment but it will. Was there still Saturday morning clinics? Dr. Kumar confirmed there was and added that in addition, a nurse would hold a clinic one Saturday per month. Saturdays were pre booked appointments only. Liz also asked if Birchwood taking patients from the new Meath Green development? Dr. Kumar confirmed they were in the practice area and the surgery would continue to do so while it was safe. Dr. Kumar confirmed that this meant while Birchwood had the doctors to see the patients and had enough room space to hold surgeries needed.</p>	

<p><b>GENERAL INFO PACK FOR PATIENTS</b></p> <p><b>NEWSLETTER ARTICLES</b></p> <p><b>NEXT PRG MEETING</b></p> <p><b>ANY OTHER BUSINESS</b></p> <p><b>DATE OF NEXT MEETING</b></p>	<p>Dr. Kumar confirmed that NHS England want groups of practices to have primary care out of hours access. This is likely to happen in Redhill and Caterham (Caterham already has a drop in centre). This should commence in April. George asked how this will be advertised and the opening times of the new centres. Dr. Kumar confirmed there will be advertising although the funding for this service was low. Sue said she thought that the two centres may be open 7 days a week from 8am to 8pm and 10am to 6pm at weekends. This was not confirmed as yet.</p> <p>Alma thought that e consultations was a good way forward. Dr. Kumar agreed but only for advice but not if the patient needed to be seen.</p> <p><b>Modality Update:</b> Vijay confirmed, although not mentioned on the agenda, Dr. Anita Raina, a Partner from Smallfield surgery, had asked if she could come to the Birchwood Patient Group meeting at 7pm with some patients from Smallfield to explain and update the patient groups on the Modality model.</p> <p>Stella raised this as she thought it might be useful for patients. This followed a discussion with a Birchwood patient re signposting to the correct doctor for a particular problem. Several appointments could have been avoided if the patient had known who to book an appointment with. Liz thought this was a good suggestion and that funding may be available to make any publication professional. It was agreed that Stella and Liz would liaise together with Dr. Kumar on this.</p> <p>Dr. Kumar thought that a Modality article should be featured.</p> <p>The next PRG meeting would be at Nutfield Priory in Redhill on Thursday 22.2.2018 at 7pm</p> <p>None</p> <p>Monday 14 May 2018 at 6.00pm for 6.15pm start</p>	<p><b>LJ/SP/VK</b></p>
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<b>MODALITY</b>	<b>At this point (7pm) patients from Smallfield and Dr. Anita Raina arrived. A talk on the Modality model was explained to the group and time was given over for questions. Attached to these minutes is a leaflet which was distributed to the group entitled 'Patient FAQs'. Dr. Raina and Dr. Kumar said if anyone from the group had further questions please make contact.</b>	
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